

# > HELPING BUSINESS GET BACK TO WORK



16 July 2020

## COVID-19 Safety Plan

Effective 17 July 2020

### Community sporting competitions and full training activities

We've developed this COVID-19 Safety Plan to help you create and maintain a safe environment for you, your workers, volunteers and your visitors.

Complete this plan in consultation with your workers and volunteers, then share it with them. This will help slow the spread of COVID-19 and reassure your visitors that they can safely participate in activities. You may need to update the plan in the future, as restrictions and advice changes – you can make changes to the plan if you've printed or saved it, or you can choose to download and create a new version of the plan.

Organisations must follow the current COVID-19 Public Health Orders, and also manage risks to staff and other people in accordance with Work Health and Safety laws. For more information and specific advice for your industry go to [nsw.gov.au](http://nsw.gov.au)

ORGANISATION DETAILS	
Organisation name:	Sydney Scorpions
Plan completed by:	Michael Donaghy
Approved by:	New South Wales Touch Association: Luke Saldern

### > REQUIREMENTS FOR ORGANISATIONS

Requirements for your organisation and the actions you will put in place to keep your participants, volunteers and workers safe

REQUIREMENTS	ACTIONS
<b>Wellbeing of staff and visitors</b>	
Exclude staff, volunteers, parents/carers and participants who are unwell.	Conduct a wellness survey including whether player has had any contact with persons from Victoria. NSW Health recommends that anyone with respiratory symptoms, loss of sense of smell or taste, or unexplained fever should be tested for COVID-19.
Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick visitor.	Download Covid Safe APP Call 1800 020 080 National Coronavirus helpline or visit <a href="https://www.healthdirect.gov.au/coronavirus">https://www.healthdirect.gov.au/coronavirus</a>
Make staff aware of their leave entitlements if they are sick or required to self-isolate.	Call 1800 020 080 National Coronavirus helpline or visit <a href="https://www.healthdirect.gov.au/coronavirus">https://www.healthdirect.gov.au/coronavirus</a>
Display conditions of entry (website, social media, venue entry).	Information from both TFA and Sydney Scorpions is provided on teams facebook sites for both players and parents. Parents must watch from a designated signposted area.

<b>Wellbeing of staff and visitors</b>	
If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.	Use of local park facility is via local council and affiliate. Hand soap is to be available if public toilet is open.
Ensure COVID-19 Safety Plans are in place, where relevant, for: <ul style="list-style-type: none"> <li>Swimming pools</li> <li>Gyms</li> <li>Indoor recreation facilities</li> <li>Restaurants and cafes (for kiosks or canteens)</li> <li>Major recreation facilities</li> </ul>	n/a This plan is for training on council fields
Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria in the 14 days prior.	Use a pre training QR Code electronic sign in and exclusion check for visits to Victoria in last 14 days. Spectators are excluded from training field
Ensure processes are in place to exclude participants (including spectators and officials) if they have attended any of the reported case locations listed on the NSW Health website ( <a href="https://nsw.gov.au/covid-19/latest-news-and-updates">nsw.gov.au/covid-19/latest-news-and-updates</a> ).	Use a pre training QR Code electronic sign in and an exclusion check for visits to NSW hotspot. Spectators are excluded from training field
Take all reasonable steps to minimise the number of spectators attending community sport events.	Provide printed and electronic copies of TFA and NSWTA covidsafe guidelines, spectators are excluded from training field
If sufficient numbers to field teams cannot be achieved, prioritise delaying the event rather than substituting with people from other teams or from the community.	Only pre selected team players and shadows are allowed to train.

<b>REQUIREMENTS</b>	<b>ACTIONS</b>
<b>Physical distancing</b>	
Ensure the number of people in a facility does not exceed one person per 4 square metres of space (excluding staff) to a maximum of 500 people.	No more than 30 per team will be gathered including coaching staff
Minimise co-mingling of participants from different games and timeslots where possible.	Players and coaching staff will not move from one team to another to minimise mingling
Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance. Have strategies in place to prevent spectators from different games and timeslots co-mingling.	Parents are advised to stay off training fields and maintain 1.5 metres social distancing. At the end of training players will leave the field, parents will not be allowed to walk onto the field to collect their children. Allow 15 minutes between sessions.
Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times.	each team will train separately to other teams so no more than 30 will be gathered including coaching staff
Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.	Players advised to arrive early to training maintain 1.5 m distancing during warm up, train and leave.

<b>Physical distancing</b>	
Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.	Toilets are to have hand soap provided
Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.	Showering is at home, players arrive changed and ready to train
Use telephone or video platforms for essential staff meetings where practical.	Executive committee and sub committees use Zoom to conduct weekly meetings.
Review regular business deliveries and request contactless delivery and invoicing where practical.	n/a.

<b>REQUIREMENTS</b>	<b>ACTIONS</b>
<b>Hygiene and cleaning</b>	
Adopt good hand hygiene practices.	Players and officials wash hands before and after training session
Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.	Hand sanitisers are provided by manager of each team who ensures all players wash hands before and after training
Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.	Subject to council or affiliate opening toilet facility
Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.	Players are advised to bring their own water bottle and to eat 60 minutes before training session. Avoid sharing of lollies, chocolates, fruit
Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.	All uniforms are washed at players homes. Bibs are not used , Plqyers use reversible singlets
Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.	n/a training is at local council park
Clean areas used for high intensity sports with detergent and disinfectant after each use.	Equipment is washed after training

Hygiene and cleaning	
Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.	Wash & disinfect footballs ,agility poles and plastic markers...officials tables and physio tables are washed and disinfected. avoid sharing pens, clipboards, whistle , clothing.
Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.	Providing waterless antibacterial gel/lotion at least 70% alcohol based
Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.	Use medical grade disinfectant in spray bottles
Staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water.	n/a
Encourage contactless payment options.	n/a

REQUIREMENTS	ACTIONS
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Record keeping	
Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practical, for a period of at least 28 days. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.	Players are to register their interest in each training session and are required to sign a registry at each training session.
Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.	Covid safe APP is available on both playstore for Androd and apple. An Infographic details
Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.	Or call Call 1800 020 080 National Coronavirus helpline if tested for Covid19 then immediately email coronavirus@touchfootball.com.au



## Memo

Date: Friday, 24 July 2020  
To: Sydney Scorpions  
From: Rob Pidgeon, State Participation Manager  
Luke Saldern, Game Development Officer  
Subject: Return to Touch Football – Covid Safety Plan Approval

NSWTA is in receipt of Sydney Scorpions Return to Touch Football Safety Plan;

**Version:** V3      **Date Received NSWTA:** 24 July 2020

Thank you for submitting the plan, we have recorded your clubs' Safety Coordinator details and will advise of any updates. **Under the Public Health Order this plan must be kept at the venue/clubhouse with the Committee aware of its location for access and inspection by an authorised officer if required.**

Return to train and return to play activities must be in accordance with the relevant protocols put in place by the sport to ensure the provision of COVIDSafe environments including the updates as per Dr Kerry Chaant PSM update 16 July.

- Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria in the 14 days prior.
- Ensure processes are in place to exclude participants (including spectators and officials) if they have attended any of the reported case locations listed on the NSW Health website <https://www.nsw.gov.au/covid-19/latest-news-and-updates>
- Take all reasonable steps to minimise the number of spectators attending community sport events.
- If sufficient numbers to field teams cannot be achieved, prioritise delaying the event rather than the substituting with people from other teams or from the community.

Best wishes and stay safe.

A handwritten signature in black ink that reads "R. Pidgeon".

Rob Pidgeon  
State Participation Manager

